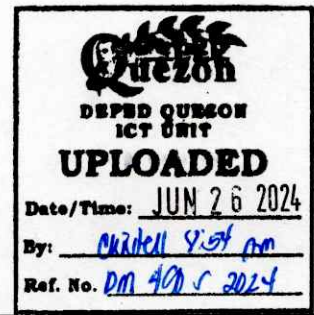




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



25 June 2024

DIVISION MEMORANDUM
DM No. 490, s. 2024

**OFFICIAL DELEGATES OF THE SCHOOLS DIVISION OF QUEZON PROVINCE
TO THE LEARNERS' CONVERGENCE PHILIPPINES 2024**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
School Heads In-Charge of Learner Formation
Public and Private Secondary School Heads
All Others Concerned

1. In reference with **DepEd Memorandum No. 029 s. 2024** titled **Learners' Convergence Philippines 2024**, this Office, through the School Governance and Operations Division – Learner Formation Section (SGOD-LFS), announces the official participants to the said event on July 8-13, 2024 in Lapu-Lapu City, Cebu. Please see Enclosure 1 for the official list of participants.
2. Travel expenses of the participants shall be charged to school MOOE and/or local funds subject to the usual accounting and auditing rules and procedures.
3. Kindly read the attached copy of the DepEd Memorandum No. 029 s. 2024 for further information.
4. For the information of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent *[initials]*

sgod/mamt/06/25/2024

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure 1 to DM No. 490, s. 2024

**Official List of SDO Quezon Province Participants to the
Learners' Convergence Philippines**

Name of Learner	School
Ma. Clarise Angela L. Juarez	Quezon Science High School
Ram B. Broncano	Batangan National High School
Aldrin R. Ibarrola	Paaralang Sekundarya ng Lucban Integrated School
Haryl M. Peñaverde	Infanta National High School
Hearthea C. Mejia	Dr. Maria D. Pastrana National High School
Jeny F. Budih	College of Science and Technology and Communication, Inc.

-nothing follows-

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Republic of the Philippines
Department of Education

JUN 18 2024

DepEd MEMORANDUM
No. **029**, s. 2024

LEARNERS' CONVERGENCE PHILIPPINES 2024

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order (DO) No. 003, s. 2024 titled Amendment to DepEd Order No. 022, s. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023–2024), the Department of Education (DepEd) Operations Strand, through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), will conduct the **Learners' Convergence Philippines (LearnCon PH) 2024** from **July 8 to 13, 2024** at Lapu-Lapu City, Cebu.

2. The LearnCon PH is the largest face to face engagement of learners, youth leaders, and education stakeholders representing the 228 schools division offices (SDOs) from the 17 regions of the country. This Convergence provides learner participants with the unique opportunity to not only gain insights from esteemed speakers and engaging activities but also to enrich their learning experience through interaction with one another, fostering a deeper understanding of diverse cultures across the country, and honing them to become effective leaders in their respective communities. Specifically, the LearnCon PH 2024 hopes to achieve the following objectives to have a genuine engagement with DepEd.

- a. Cite key DepEd key programs, projects, policies, and development opportunities for learners and educators.
- b. Share inputs, recommendations, and concrete initiatives to help solve challenges faced by the communities.
- c. Participate in knowledge-sharing and problem-solving platforms on various issues that concern the youth and their communities.
- d. Lead efforts in civic engagement, health and well-being, gender and social inclusion, climate action, innovation and future readiness, culture and arts, and peace.
- e. Network with a diverse community of advocates in delivering meaningful, responsive, and impactful change.

3. The upcoming Convergence, with the theme, **#GalingKabataan: Pagsulong nang may Tatag; Pagtaguyod ng Lipunang Maunlad**, marks the third edition, commencing with the Philippine Youth Convergence (PYC) in 2022 at Puerto Princesa City, Palawan, and continuing with the rebranded Learners' Convergence Philippines (LearnCon PH) in 2023 at Marikina City.

4. This year's Convergence shall be conducted in collaboration with the BLSS-School Health Division (SHD), BLSS-School Sports Division (SSD), Learner Rights and Protection Office (LRPO), Disaster Risk Reduction and Management Service (DRRMS), External Partnerships Service (EPS), and Private Education Office (PEO). It shall be hosted by DepEd Region VII and the SDO of Lapu-Lapu City, together with the Local Government Unit (LGU) of Lapu-Lapu City.

5. The BLSS-YFD shall convene the different Working Committees, which will be composed of members representing various offices in DepEd, LGU, host region and division, to assist the implementation of all preparatory activities, event proper, and event evaluation and monitoring.

6. The Undersecretaries, Assistant Secretaries, Minister of Basic, Higher, and Technical Education of the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), Bureau and Service Directors, representatives of invited offices, and members of the Working Committees are invited to attend the said activity.

7. The BLSS-YFD shall oversee the overall planning, preparation, implementation, and evaluation of the LearnCon PH 2024, and shall work in close coordination with the Office of the Regional Director, DepEd Region VII, SDO of Lapu-Lapu City, and LGU of Lapu-Lapu City, which shall provide the necessary administrative and logistical support and assistance to the activity.

8. Participation in the LearnCon PH 2024 shall be **purely voluntary** and **will not hamper instructional time** pursuant to the provisions set in DO 003, s. 2024 and DO 022, s. 2023 titled Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024.

9. Furthermore, the regional and schools division offices shall ensure strict compliance with the existing DepEd guidelines concerning in-person activities as outlined in DO 003, s. 2023 titled **An Order Allowing the Conduct of In-person Activities in Schools**, and DO 66, s. 2017 titled **Implementing Guidelines on the Conduct of Off-campus Activities**. In line with Department's commitment to prioritizing the best interest of learners in all decisions and actions involving them, and to protecting them against any form of abuse, violence, exploitation, discrimination, and bullying, full adherence to DO 40, s. 2012 titled **DepEd Child Protection Policy**, and DO 031, s. 2022 titled **Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education** must be observed.

10. For ease of reference, contained in this DepEd Memorandum are the administrative guidelines, pre-registration form, parental consent and waiver form, confirmation form, assigned cluster groups for the pre-activity, and general guidelines for the booth festival in the following enclosures:

- Enclosure No. 1 : Administrative Guidelines,
- Enclosure No. 2 : Schools Division Office Pre-Registration Form,
- Enclosure No. 3 : Parental Consent and Waiver Form,
- Enclosure No. 4 : Regional Confirmation Form,
- Enclosure No. 5 : Pre-Activity Cluster Groups,
- Enclosure No. 6 : Booth Festival General Guidelines, and
- Enclosure No. 7 : Indicative Program of Activities.

M

11. There shall be **no registration fee** to be collected and/or charged to all delegates for participating in the LearnCon PH 2024. Expenses for the board and lodging of selected participants and chaperones from the schools division office assigned by the schools division superintendent (SDS) shall be charged to Learner Support Program 2024 Funds. Travel expenses and other incidental expenses of selected participants and Project Development Officers shall be charged to Local Funds, Maintenance and Other Operating Expenses (MOOE), Local School Board-Special Education Fund (LSB-SEF), and other fund source/s, subject to the usual accounting and auditing rules and regulations.

12. Fund support to cover all LearnCon PH 2024 expenses including venues, as well as the board and lodging, transportation, and other expenses of the members of the Working Committees relevant to the actual conduct of the LearnCon PH 2024 shall be downloaded to the SDO Lapu-Lapu City for hosting the event charged to the LSP 2024 Funds subject to the usual accounting and auditing rules and regulations.


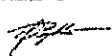
13. Cost of attendance of the members of the Executive Committee and Management Committee, as well as the representatives of the various offices invited to the LearnCon PH 2024, shall be charged to their respective local office funds.

14. For questions and clarifications, all concerned may contact the **LearnConPH Secretariat** through email at learnconph@deped.gov.ph.

15. Immediate dissemination of this Memorandum is desired.



By Authority of the Secretary:


ATTY. REVSEE A. ESCOBEDO
Undersecretary 

Encis.:

As stated

References:

DepEd Order (Nos. 003, s. 2024; 022, s. 2023; 031, s. 2022; 66, s. 2017; and 40, s. 2012)
DepEd Memorandum No. 051, s. 2023

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES	PROGRAMS
CONFERENCE	PROJECTS
LEARNERS	SCHOOLS
OFFICIALS	



(Enclosure No. 1 to DepEd Memorandum No 029, s. 2024)

ADMINISTRATIVE GUIDELINES

I. PRE-CONVERGENCE PREPARATION

A. General Guidelines

1. To ensure maximum participation, all Schools Division Offices (SDOs) are hereby requested to select eight (8) representatives, consisting of six (6) learners and two (2) chaperones. Selection should be based on the following composition, qualifications and criteria:
 - a. **Learners** (3 males and 3 females)
 - a.1. *bona fide* secondary school learner by School Year 2024-2025;
 - a.2. *with* good moral character;
 - a.3. physically fit and capable of participating actively and collaboratively in all activities; and
 - a.4. able to represent any of the following learner-representations:
 - i. one (1) incoming President of the Division Federation of Supreme Secondary Learner Government (SY: 2024-2025);
 - ii. one (1) private secondary school learner-representative (preferably the President of their student council)
 - iii. four (4) public secondary learner-representatives who are elected as president or officer of the following:
 - a) sports-related learner organization;
 - b) health-related learner organization;
 - c) disaster risk reduction and management-related learner organization;
 - d) Child Protection Committee (CPC) or any recognized learner rights and protection-related organization
 - b. **Chaperones** (1 male and 1 female)
 - b.1. with good office standing and professional ethics;
 - b.2. holds a regular position as Project Development Officer I designated as the Division Youth Formation Coordinator, assigned or identified by the Schools Division Superintendent (SDS);
 - b.3. able to provide guidance to the learner-representatives all throughout the event;
 - b.4. with relevant experience in youth formation programs, projects, activities, and engagements;

- b.5. physically fit and capable of participating actively in all activities; and
 - b.6. able to perform all the tasks expected of them.
2. If Project Development Officers are not available to serve as chaperones, the SDO, through their SDS, may assign other non-teaching personnel from the SDO to assume the role.
 3. The designated chaperones shall serve as the focal persons of their respective division delegation.
 - a. **Chaperones** shall coordinate closely with the learner-representatives and shall provide assistance in the completion and submission of the following requirements:
 - a. signed SDO Pre-Registration Form (**Enclosure No. 2**)
 - b. signed Parental Consent and Waiver Form (**Enclosure No. 3**)
 - c. Medical Certificate issued by the SDO Medical Officer; and
 - d. scanned copy of:
 - i. *school identification card* for the learner-representatives; and
 - ii. *employee identification card* for the chaperones.
 - b. For reference, editable forms may be downloaded and accessed through this link: [<https://tinyurl.com/LCPH-Requirements>].
 4. The designated chaperones, after the completion of all required documents, shall:
 - a. input the necessary information of the participants in the LearnCon PH 2024 Online Registration Form (ORF) via Microsoft Forms: [<https://tinyurl.com/LCPH-Registration>];
 - b. submit via email an endorsement letter, along with the required documents, to the Regional Office (RO) for consolidation, **on or before Wednesday, June 19, 2024**; and
 - c. provide the LearnCon PH Secretariat an advance copy of the endorsement letter and the required documents via email to learnconph@deped.gov.ph using the subject line: SDO Delegates_[Region]_[SDO].
 5. The Regional Offices, upon receipt of the endorsement letter from their respective divisions, shall ensure that documents are well-compiled and documented. Afterwards, ROs shall immediately acknowledge the official list and documents submitted.
 - a. The RO shall transmit the following documents via email to the LearnCon PH Secretariat (through learnconph@deped.gov.ph, with subject: **[Region]_Official List of LCPH 2024 Participants**) on or before **Friday**,

June 21, 2024, the *Regional Confirmation Form (Enclosure No. 4)* signed by the Regional Director, and saved in one PDF file; and

- b. the accessible link to a OneDrive folder which contains:
 - i. the official list participants of their SDOs,
 - ii. signed Parental Consent and Waiver Forms of all learner-representatives;
 - iii. medical certificates issued by the SDO Medical Officer; and
 - iv. scanned identification cards; and
 - v. proof of insurance coverage.
6. The Regional Offices shall ensure that all information sent by the SDOs are translated completely and accurately in the *Regional Confirmation Form*, signed by the Regional Director, as this will be considered as the official and final list of delegates from the Region.
7. The Schools Division Offices (SDOs), through the designated chaperones, shall notify via email the LearnCon PH Secretariat of their travel details and statuses prior to their arrival at the Convergence venue. This will serve as the Technical Working Group's foundation for establishing transportation mechanisms.
8. The SDOs, ROs, and designated chaperones shall duly inform the LearnCon PH Secretariat prior to the Convergence of any changes to the delegate's participation, travel arrangements, or other logistical aspects. Adjustments will be made as deemed necessary.
9. The LearnCon PH Secretariat shall release updated advisory/ies prior to the Convergence to further orient the participants on the program's overall flow of activities and additional guidelines.

B. Participation of Private School and BARMM Participants

1. Promoting diversity and inclusion, the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) and private schools are highly encouraged to participate in the said event.
2. The travel expenses, personal insurance, and other incidental expenses of private school learner-representatives shall be charged to their own account, while expenses of BARMM participants shall be charged to their local funds.
3. All private school learner-representatives and BARMM participants shall be accommodated in the billeting areas together with their respective regional representatives.

4. No registration fee shall be collected from participants from BARMM and private schools to cover venue rental, training kits, and meals.
5. No additional chaperone shall be dedicated to private school learner-representatives. The two (2) chaperones identified by the SDO shall also be the chaperone of the private school learner-representative, as they represent the same division. However, if a private school chaperone wishes to join, all arrangements and expenses in relation to his/her attendance must be made and charged to his/her account.

C. Participation of the NFSSLG Officers (School Year 2023-2024)

1. The officers and board members of the National Federation of Supreme Secondary Learner Government (NFSSLG) shall:
 - a. have an automatic slot in the Convergence, separate from the SDO delegations; and
 - b. serve as part of the Technical Working Group during the preparations for the conduct of LearnCon PH.

D. Participation of the Regional Youth Formation Coordinators (RYFCs) and Members of the Pambansang Samahan ng mga Tagapaghubog ng Pilipinas (PSTP)

1. The RYFCs and National PSTP Officers shall serve as part of the Technical Working Group in the Convergence. The LearnCon PH Secretariat shall coordinate with them on their specific duties and responsibilities;
2. In cases where the RYFCs cannot participate in the Convergence, the Regional Director shall designate an alternate RYFC to serve. The alternate RYFC shall not be a chaperone assigned for the SDO delegates; and
3. RYFCs, or their designated alternates, shall serve as the chaperones of the NFSSLG Board Members and Officers during the Convergence.

II. CONVERGENCE PROPER

A. Arrival of Participants

1. All participants shall arrive at their assigned billeting areas on **Monday, July 8, 2024** from 7:00 a.m. to 12:00 n.n.
2. Participants traveling by air will be picked up at the airport from **7:00 a.m. to 12:00 n.n.** by the assigned members of the Transportation Committee. Meanwhile, participants traveling by land and by sea shall proceed directly to

their assigned billeting areas and will be accommodated by the Registration Committee.

3. Upon arrival, all participants must present their identification card (school ID for learner participants, while employee ID for chaperones) to the Secretariat for attendance, verification, room assignments, and kit distribution.

B. No Registration Fee

No registration fee shall be collected and/or be charged to all delegates for participating in the Learners' Convergence PH 2024. Furthermore, no fees shall be collected for other purposes associated with participating in the Convergence, such as, but not limited to, the provision of meals, processing of documents, transportation, accommodation in billeting schools, and admission to facilities and venues.

C. Billeting and Accommodation

1. All participants will be billeted at the identified public schools in Lapu-Lapu City. Accommodation will run from **7:00 a.m. on Monday, July 8, 2024**, until **12:00 p.m. on Saturday, July 13, 2024**.
2. The LearnCon PH Secretariat shall communicate to the regions the assigned billeting schools for the participants.
3. Any other expenses incurred while at the Convergence venues, such as phone calls, internet connectivity, personal meal orders, and the like, will not be covered by the organizers and must be charged to the participants' own account. Participants must also bring their own personal hygiene kits and personal medicines.

D. Meals

1. The first meal to be served is lunch on Monday, July 8, 2024, while the last meal will be a.m. snacks on Saturday, July 13, 2024.
2. Additional advisory/ies on the mechanisms for meal distribution shall be communicated to all regional offices and SDOs prior to the Convergence;

E. Activities

1. The program of activities will be followed as planned. In case of changes, the organizers will duly inform the participants during plenary sessions to guide them throughout the program. Only announcements made by the LearnCon PH Secretariat and organizers shall be recognized as official.
2. The Secretariat shall duly respond to the questions and concerns of the participants, especially those not covered by previously released communications.

F. Participation

1. All delegates shall actively participate and fruitfully engage in all the activities and sessions. Participants are highly encouraged to interact and collaborate with each other.
2. The LearnCon PH Secretariat, resource persons, and activity facilitators shall guide the participants through the activities and sessions and shall respond to queries and concerns about the activities.

G. Event Rules

1. The BLSS-Youth Formation Division, in consultation with the LearnCon PH Secretariat, is the head authority on all matters pertaining to the Convergence.
2. To ensure everyone's health, safety, and well-being, all participants must adhere to the minimum public health standards and protocols and to the learner rights and protection guidelines. Participants shall also be guided by the event's contingency plan throughout the activity.
3. All participants, organizers, partners, and service providers involved in the Convergence shall adhere to the principles of social inclusion, recognizing diversity of backgrounds and identities. The BLSS-Youth Formation Division and the LearnCon PH Secretariat shall establish necessary arrangements, rules, and regulations to ensure safe spaces for all participants, especially the learners.
4. If there are additional rules and regulations, the LearnCon PH Secretariat will immediately inform the participants for guidance. Only rules and regulations released by BLSS-Youth Formation Division and the LearnCon PH Secretariat shall be recognized as official.

H. Roles and Responsibilities

1. To ensure that everyone is held accountable for their own actions during the event, everyone is expected to carry out the following minimum assigned duties and responsibilities. To cite:
 - a. **Learner participants shall:**
 - a.1. actively participate in LearnCon PH 2024 activities;
 - a.2. contribute to the creation of session outputs, provide relevant inputs, and constructive feedback as directed by the session facilitators and resource persons;
 - a.3. maintain the cleanliness and orderliness of the billeting areas and other event venues;
 - a.4. practice decorum all throughout the event;

- a.5. communicate issues and concerns to the assigned chaperones or the LearnCon PH Secretariat in a polite and respectful manner;
- a.6. follow the prescribed dress codes and LearnCon PH ID during sessions;
- a.7. not bring or possess prohibited articles, such as but not limited to deadly weapons, drugs, alcohol, toxic and noxious substances, cigarettes, and pornographic materials into the LearnCon PH 2024 premises (event venue or billeting areas), and
- a.8. perform other tasks assigned/requested by the LearnCon PH Secretariat.

b. Chaperones shall:

- b.1. ensure that learner participants are safe and are able to enjoy themselves all throughout the event. Chaperones are the persons to whom the learners should look for guidance, protection, clarification, and support;
- b.2. assist and serve as mentor to the learner participants during the pre-work activity phase;
- b.3. exercise parental authority and responsibility over the learners under their supervision, instruction, and custody; authority shall apply to all authorized activities whether inside or outside the premises of the LearnCon PH venues and billeting areas;
- b.4. ensure that emergency contact details are readily available and can be contacted, whenever necessary;
- b.5. maintain a calm and composed behavior in cases of emergency and in stressful situations;
- b.6. appropriately address any misbehaviors from learners and other participants and be able to escalate concerns to the appropriate offices or persons, whenever necessary;
- b.7. practice decorum, pro-social behavior, and non-violent discipline upon the learner participants all throughout the event; in no case shall corporal punishment be inflicted upon the participants;
- b.8. be knowledgeable with the safeguarding policies and procedures, event rules, and other safety and security protocols required of them to perform;

b.9. protect learner participants from bad company and prevent them from acquiring habits detrimental to their health, participation, and morals; and

b.10. perform duties imposed on them by existing DepEd policies, as substitute parents or guardians.

I. Security and Valuables

1. All participants must take care of their own personal belongings and refrain from leaving their valuables unattended throughout the event. The LearnCon PH Secretariat will not be held liable for any loss and damage of personal belongings while in the event.
2. Should there be any untoward incidents during the event, the participants shall inform the LearnCon PH Secretariat as soon as possible for immediate action.

J. Attire

All participants must wear decent and non-revealing clothing (e.g., organization or club shirt, collared shirt, long sleeves and slacks, pencil cut, and below the knee skirts).

Day	Date	Attire
0	Monday, July 8, 2024	LearnCon PH Shirt
1	Tuesday, July 9, 2024	LearnCon PH Shirt = LGU of Lapu-Lapu City-sponsored shirt
2	Wednesday, July 10, 2024	Active wear / P.E Uniform
3	Thursday, July 11, 2024	Organization or club shirt
4	Friday, July 12, 2024	LGU Cebu City-sponsored shirt
5	Saturday, July 13, 2024	Casual attire

K. Wearing of Identification card (ID)

LearnCon IDs must always be worn for security reasons. No one shall be permitted to enter the LearnCon venues without ID.

L. Health and Safety Protocols

1. All learner participants and chaperones are presumed to be in good health. Those who are exhibiting any symptoms of illness shall inform the LearnCon PH Secretariat about their medical conditions and needs and shall be discouraged from attending the event activity.

2. The LearnCon PH Secretariat shall address the medical needs of the participants. Expenses in this regard shall be charged against LearnCon contingency fund and/or the participants' own account. For safety and for any emergency, there will be medical staff stationed at the venue and in billeting areas for the entire duration of the event.

3. For the health and safety of all participants, the LearnCon PH 2024 shall abide by the following conditions:

a. Pre-Event

a.1. A designated isolation area must be identified in case a participant manifests any sign or symptom of any communicable disease.

a.2. The LearnCon PH Secretariat shall coordinate with the DOH or host City Health must be done to ensure the availability of health personnel and seek the support of and partner with mental health associations in respective areas, if possible, to assist in ensuring the mental wellness of the entire delegation.

a.3. Respective billeting schools are responsible for ensuring sanitation in the sleeping areas, comfort rooms, and other public use facilities, as stipulated in existing DepEd policies.

a.4. The host city shall ensure 24/7 availability of medical provision.

b. At the Billeting Areas

b.1. The delegation is responsible for reporting any signs and symptoms of any communicable disease to the LearnCon PH Secretariat.

b.2. Learner participants and chaperones who exhibit symptoms of any communicable disease shall be immediately placed in an isolation area while preparing for transport to the appropriate facility.

b.3. All participants shall follow the existing approved protocols of the billeting schools.

b.4. All participants are highly encouraged to wear face masks.

c. During Event

c.1. All event activities shall adopt safety protocols prescribed by the LearnCon PH Secretariat.

c.2. LearnCon PH Secretariat shall monitor any delegate who exhibits flu-like symptoms.

c.3. Throughout the activities, both the participants and working committees are still encouraged to wear face masks, except when eating or drinking.

c.4. Physical distancing shall be observed whenever possible.

d. Post-Event

- d.1. The host division and the delegation shall aid the participants with symptoms of any communicable disease and other medical issues, particularly when the delegation member is hospitalized and advised by the medical practitioner if not fit to travel.

M. Insurance

Pursuant to DepEd Order No. 66, s. 2017, titled, "Implementing Guidelines on the Conduct of Off-Campus Activities," all participants are required before their travel dates to secure their travel insurance at their own expense covering inclusive dates of travel from point of departure to Lapu-Lapu City, and back, either group or individual, before proceeding to the LearnCon PH 2024.

N. Learners' Rights and Protection

1. The Department of Education (DepEd), the Learners' Convergence PH Secretariat, and through the Learner Rights and Protection Office (LRPO), ensures that all activities and venues are conducive and that the safety and well-being of the learner participants shall be the paramount consideration in all decisions and actions involving them. To provide special protection to learner-participants who are gravely threatened or endangered by circumstances, the DepEd Child Protection Policy (DepEd Order 40, s. 2012) shall be fully adopted before, during, and after the Convergence. Yet, the participatory rights of the learners in the implementation of this policy and in all proceedings affecting them, whether they be victims or aggressors, either directly, or through a representative, is recognized.
2. The Learners' Convergence PH 2024 shall be in accordance with the safeguarding guidelines to minimize risk, guarantee safe space, and ensure positive experience for all delegates, organizers, and others involved in the event. Further, through the safeguarding guidelines, appropriate preventive, protective, and remedial measures will be properly implemented.
3. Accordingly, the DepEd and LearnCon PH Secretariat reiterates the zero-tolerance policy for any act of child abuse, exploitation, violence, discrimination, bullying, and other forms of abuse. Hence, a Child Protection Desk shall be fully operationalized through the Child Protection Committee (CPC) in all venues and billeting schools.

O. Feedback and Evaluation

To have a worthwhile Learners' Convergence PH experience, participants should complete the feedback and evaluation form in exchange for the certificates.

III. EVENT HIGHLIGHTS

- A. Pre-work Activity:** The LearnCon PH 2024 participants shall be engaged a month before the actual event in preparation for the Project Pitching activity. This shall include preparatory tasks such as crafting of project proposals and pitches, conducting research, and seeking feedback to enhance their presentations.

Below is the schedule of activities:

Date	Activity
June 14, 2024	LearnCon Pre-work Activity Orientation
June 15-25, 2024	Project Ideation
June 26, 2024	Deadline of Submission of Project Proposal and Recorded Project Pitch
June 27-29, 2024	National-level Evaluation of Project Proposals
July 1, 2024	Announcement of Top Regional Projects
July 2-4, 2024	Mentoring and Finalization of Project Pitch

The participants were grouped according to clusters by the LearnCon PH 2024 TWG (Technical Working Group), which is listed in **Enclosure No. 5**. All learner participants are expected to actively collaborate with their fellow learners within their respective clusters during the project ideation phase. Throughout the pre-work activity, the chaperones are expected to assist and act as mentors of the learners.

Additional details of the pre-work activity shall be provided during the orientation with the participants.

- B. Welcome Night:** A social gathering will be organized by the Local Government Unit of Lapu-Lapu City to welcome the participants from various parts of the country, allowing them to mingle, network, and build connections at the Lapu-Lapu Shrine.
- C. Booth Festival:** A showcase of various projects, initiatives, best practices, and organizations through interactive booths will be installed providing LearnCon PH 2024 participants with opportunities to explore and engage.

Booth exhibitors are expected to adhere to the following mechanics and must represent any of the following:

a. Central Office

- a.1. present a comprehensive overview of DepEd's flagship projects, programs, and policies through informative posters, brochures, and multimedia presentations;

- a.2. focus on key initiatives, specifically Learner Support Programs, highlighting their objectives, implementation strategies, and impact; and
- a.3. provide networking opportunities for participants to connect with DepEd representatives and explore potential collaborations or partnerships.
- b. Regional Offices**
 - b.1. incorporate elements of local culture, arts, performances and traditions as well as best practices of the region;
 - b.2. display success stories and testimonials highlighting the regional initiatives that have positively impacted learners and educators; and
 - b.3. offer virtual tours, multimedia presentations, or interactive displays to immerse visitors in the regional education environment.
- c. External Partners**
 - c.1. introduce the company or organization, highlighting its mission, values, and commitment to supporting education in the country;
 - c.2. present specific initiatives, projects, or partnerships aimed at enhancing educational outcomes, such as scholarship programs, teacher training initiatives, or technology integration projects; and
 - c.3. display opportunities for collaboration or partnership with educators, schools, and educational institutions.

The LearnCon PH 2024 Booth Festival shall have the following schedule of activities:

Date and Time	Activity
July 8, 2024, 1:30 – 5:00 p.m.	Ingress of Booths and Exhibits
July 9, 2024, 1:30 – 4:30 p.m.	Booth Festival
July 10-12, 2024	Open House
July 12, 2024	Egress of Booths and Exhibits

For more details about the Booth Festival, kindly refer to **Enclosure No. 6** for the general guidelines. For questions and concerns, please coordinate with the LearnCon PH Secretariat via email at learnconph@deped.gov.ph.

- D. Project Pitching:** The 17 selected projects will have the opportunity to showcase their ideas in front of a live audience and a panel of judges, with a seven-minute time limit for each presentation. This invaluable opportunity facilitates feedback, support, and potential funding avenues, fostering the growth and enhancement of their endeavors.
- E. Bootcamp:** Workshops, training sessions, and skill-building activities designed to enhance participants' decision-making, critical thinking, and collaboration skills.
- F. Simultaneous Sessions:** Sessions covering areas such as Learner Rights and Protection, Youth Formation, Health, Sports, and Disaster Risk Reduction and Management will be facilitated by various offices within the Central Office.
- G. Fireside Chat:** Reflective conversations featuring topics on leadership, community-building, and social awareness, which will encourage dialogue and positive relationships among participants.
- H. Heritage Tour:** A cultural heritage tour in Cebu City aimed at providing participants with an immersive experience of local traditions, history, and heritage. No additional fees and charges shall be collected to participate in the tour.

IV. COMMITTEES

1. LearnCon PH 2024 Secretariat shall facilitate the formation of the following recommended Committees at the national level with counterparts from the DepEd Region VII, and Schools Division Office of Lapu-Lapu City for the effective implementation of the said DepEd Memorandum:

I. Steering Committee (Central Office Level)

Chairperson: Atty. Revsee A. Escobedo, Undersecretary for Operations

Co-Chairperson: Dr. Dexter A. Galban, Assistant Secretary for Operations

Vice-Chairperson: Atty. Suzette T. Gannaban-Medina, Officer-in-Charge, Director IV, Bureau of Learner Support Services and Learner Rights and Protection Office

Members:

1. Nenneth Esplana-Alama, PhD, Director IV, Disaster Risk Reduction and Management Service
2. Ma. Gemma M. Ledesma, Director IV, Private Education Office
3. Rovin James F. Canja, OIC, BLSS-Youth Formation Division
4. Cesar S. Abalon, Chief, BLSS-School Sports Division
5. Dr. Maria Corazon C. Dumlao, Chief, BLSS-School Health Division

II. Management Working Committee

Chairperson: Atty. Suzette T. Gannaban-Medina, Officer-in-Charge, Director IV, Bureau of Learner Support Services and Learner Rights and Protection Office

Vice Chairperson: Rovin James F. Canja, OIC, BLSS-Youth Formation Division

Over-all Event Coordinator: Matt Gaven Matibag, Project Development Officer II, BLSS-Youth Formation Division

Administrative Group Coordinator: Juniel Arvin U. Doloque, Project Development Officer II, BLSS-Youth Formation Division

Technical Group Coordinator: Aeman A. Llantada, Technical Assistant II, BLSS-Youth Formation Division

Technical Group	Administrative Group
Sub-committees: 1. Programs 2. Creatives 3. Communications 4. Secretariat 5. Guest Relations	Sub-committees: 1. Food and Accommodation 2. Supplies and Logistics 3. Resource Mobilization 4. Transportation 5. Safety and Security

2. A Technical Working Group shall be convened with other DepEd Central offices to help implement the event.
3. The DepEd Regional VII, through the Regional Director or RO personnel authorized by the latter, may designate a personnel or employee to assist the LearnCon PH 2024 Secretariat and LGU of Lapu-Lapu City in the event's planning, organization, implementation, and evaluation.
4. The Schools Division Office of Lapu-Lapu City, through its Schools Division Superintendent or SDO personnel authorized by the latter, and in consultation with the LGU, RO, and national Secretariat, may designate personnel to assist the LearnCon PH 2024 Secretariat, LGU Lapu-Lapu City, and DepEd Region VII in the event's preparation, organization, implementation, and evaluation.
5. Furthermore, the RO/SDO may tap or forge partnerships and collaboration with local communities/barangays or partner organizations with the authorization of the office head or person-in-charge if the probable partners are provided with a clear set of tasks to be completed accordingly.

References:

Department of Education. DepEd Memorandum No. 44, s. 2022- Philippine Youth Convergence 2022. Pasig City: Department of Education, 2022.

Department of Education. DepEd Memorandum No. 033, s. 2023- Learners' Convergence PH 2023. Pasig City: Department of Education, 2023.

Department of Education. DepEd Order No. 40, s. 2012- DepEd Child Protection Policy. Pasig City: Department of Education, 2012.

2

Representation	Name of Learner/Chaperone (First Name, Middle Initial, Last Name)	Sex	Birthdate (mm/dd/yy)	Age	Grade Level	Complete Name of School	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency		
											Name	Relationship	Contact Number
Chaperones <small>preferably PDO designated as YFC assigned by the Schools Division Superintendent</small> (2 per entry)													

Approved by:

Schools Division Superintendent
(Signature over Printed Name)

Notes:

1. An endorsement letter, saved in one PDF file, must be submitted to the respective Regional Office via email on or before May 24, 2024, along with the completed documents (Accomplished SDO Pre-Registration Form, signed Parental Consent and Waiver Form, Medical Certificate, and Identification cards)
2. Please input the same information of the participants in this Microsoft Forms through this link, <https://tinyurl.com/LCPH-Registration>
3. You may access the editable forms (Pre-registration, Confirmation, and Parent's Consent Form) here, <https://tinyurl.com/LCPH-Requirements>



(Enclosure No. 3 to DepEd Memorandum No. 029, s. 2024)

PARENTAL CONSENT WAIVER and RELEASE

I, _____, as the parents or legal guardian of _____, hereby acknowledge that I have been informed of the details of the **LEARNERS' CONVERGENCE PHILIPPINES 2024** and hereby state/declare that:

1. I give Full Consent for our child/ward _____ to participate in the **LEARNERS' CONVERGENCE PHILIPPINES 2024 (LCPH 2024)** to be conducted by the Bureau of Learners Support Services-Youth Formation Division (BLSS-YFD) of the Department of Education (DepEd) on **July 8-13, 2024** at **Lapu-Lapu City, Cebu**;
2. I acknowledge that I have been informed of the details of the conduct of the LCPH 2024;
3. I understand that my child/ward's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;
4. I acknowledge that our child's participation in this activity is completely voluntary and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;
5. To the best of my knowledge, my child/ward is in good physical condition and I confirm that he/she does not have any symptoms for communicable disease;
6. I will not allow our child/ward to participate in the LCPH 2024 if he/she or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the LCPH 2024, if he/she or any members of my household test positive for any communicable disease;
7. I give full permission in any recording or picture taken of my child/ward during the conduct of the LCPH 2024 and to use for purposes of documentation my child's/ward's images, contribution, or performance in any publication created by or for the BLSS-YFD and to release this material to DepEd official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;

8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the LCPH 2024 event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd;
10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity;
11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity; and
12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually sign it voluntarily as my own free act and deed.

Signed this _____ day of _____ 2024 at _____, Philippines.

Signature over Printed Name of Parent/Guardian	Contact Details (Mobile Number)
Name of Child/Ward	Date
Address	Home/Mobile Number

LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE

1. I, _____, agreed to participate with the consent of my parents and/or legal guardian in the **LEARNERS' CONVERGENCE PHILIPPINES 2024 (LCPH 2024)** to be conducted by the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) of the Department of Education (DepEd) on **July 8-13, 2024** at **Lapu-Lapu City, Cebu**;
2. I give permission to the DepEd and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the Agency be it in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations;
3. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the LCPH 2024 event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
4. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein; and
5. With full understanding, I hereby freely and voluntarily give my consent to my participation in the activity.

Signature over Printed Name of
Learner-Participant

Name of School

Age

Date

Address

Home/Mobile Number

2

Representation	Name of Learners/Chaperones	Sex	Birthdate (mm/dd/yy)	Age	Grade Level	Complete Name of School & Division	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency			
											Name	Relationship	Contact Number	
representing sports-related organization	2.													
	3.													
	1.													
Learners representing Learners' Rights and Protection - related organization	2.													
	3.													
	1.													
Learners representing Disaster Risk Reduction and Management-related organization	2.													
	3.													
	1.													
Chaperones preferably PDOs designated as YFCs assigned by the Schools Division Superintendent	2.													
	3.													
	1.													

Approved by:

 Regional Director
 (Signature over Printed Name)

Notes:

1. Insert additional rows if necessary.
2. Please send the accomplished form through email at legmcomph@deped.gov.ph (cc: bliss.vfd@deped.gov.ph) on or before **May 31, 2024**.



LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Region/Division	Province	Cluster Group
Region 1		
Batac City	Ilocos Norte	Cluster 1
Ilocos Norte	Ilocos Norte	
Laoag City	Ilocos Norte	
Candon City	Ilocos Sur	Cluster 2
Ilocos Sur	Ilocos Sur	
Vigan City	Ilocos Sur	
La Union	La Union	Cluster 3
San Fernando City	La Union	
Pangasinan I, Lingayen	Pangasinan I	Cluster 4
San Carlos City	Pangasinan I	
Alaminos City	Pangasinan I	
Pangasinan II, Binalonan	Pangasinan II	Cluster 5
Urdaneta City	Pangasinan II	
Dagupan City	Pangasinan II	
Region 2		
Batanes	Batanes	Cluster 1
Nueva Vizcaya	Nueva Vizcaya	
Quirino	Quirino	
Cagayan	Cagayan	Cluster 2
City of Ilagan	Cagayan	
Tuguegarao City	Cagayan	
Cauayan City	Isabela	Cluster 3
Isabela	Isabela	
Santiago City	Isabela	
Region 3		
Aurora	Aurora	Cluster 1
Tarlac	Tarlac	
Tarlac City	Tarlac	
Balanga City	Bataan	Cluster 2
Bataan	Bataan	
Zambales	Zambales	
Olongapo City	Zambales	Cluster 3
Baliwag City	Bulacan	
Munoz Science City	Bulacan	
San Jose del Monte City	Bulacan	
Meycauayan City	Bulacan	Cluster 4
Malolos City	Bulacan	
San Jose City	Bulacan	
Bulacan	Bulacan	

LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Cabanatuan City	Nueva Ecija	Cluster 5
Gapan City	Nueva Ecija	
Nueva Ecija	Nueva Ecija	
Angeles City	Pampanga	Cluster 6
Mabalacat City	Pampanga	
Pampanga	Pampanga	
San Fernando City	Pampanga	
Region 4-A CALABARZON		
Antipolo City	Rizal	Cluster 1
Rizal	Rizal	
Laguna	Laguna	Cluster 2
Biñan City	Laguna	
Cabuyao City	Laguna	
Calamba City	Laguna	
San Pablo City	Laguna	Cluster 3
San Pedro City	Laguna	
Sta. Rosa City	Laguna	
Batangas	Batangas	Cluster 4
Batangas City	Batangas	
Lipa City	Batangas	
Tanauan City	Batangas	
Sto. Tomas City	Batangas	Cluster 5
Bacoor City	Cavite	
Cavite	Cavite	
Cavite City	Cavite	
Dasmaringas City	Cavite	Cluster 6
Imus City	Cavite	
General Trias	Cavite	
Lucena City	Quezon	Cluster 7
Quezon	Quezon	
Tayabas City	Quezon	
Region 4-B MIMAROPA		
Calapan City	Mindoro	Cluster 1
Occidental Mindoro	Mindoro	
Oriental Mindoro	Mindoro	
Marinduque	Marinduque	Cluster 2
Romblon	Romblon	
Palawan	Palawan	Cluster 3
Puerto Princesa City	Palawan	

LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Region 5		
Albay	Albay	Cluster 1
Legazpi City	Albay	
Ligao City	Albay	
Tabaco City	Albay	
Catanduanes	Catanduanes	Cluster 2
Masbate	Masbate	
Masbate City	Masbate	
Camarines Sur	CamSur	Cluster 3
Iriga City	CamSur	
Naga City	CamSur	
Camarines Norte	CamNorte	Cluster 4
Sorsogon	Sorsogon	
Sorsogon City	Sorsogon	
Region 6		
Aklan	Aklan	Cluster 1
Capiz	Capiz	
Roxas City	Capiz	
Antique	Antique	
Guimaras	Guimaras	Cluster 2
Iloilo	Iloilo	
Iloilo City	Iloilo	
Passi City	Iloilo	
Escalante City	Negros Occidental	Cluster 3
Sagay City	Negros Occidental	
Cadiz City	Negros Occidental	
Victorias City	Negros Occidental	Cluster 4
Silay City	Negros Occidental	
Bacolod City	Negros Occidental	
Bago City	Negros Occidental	
San Carlos City	Negros Occidental	Cluster 5
La Carlota City	Negros Occidental	
Himamaylan	Negros Occidental	
Kabankalan City	Negros Occidental	Cluster 6
Sipalay	Negros Occidental	
Negros Occidental	Negros Occidental	
Region 7		
Tagbilaran City	Bohol	Cluster 1
Bohol	Bohol	
Siquijor	Siquijor	

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LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Bais City	Negros Oriental	Cluster 2
Bayawan City	Negros Oriental	
Dumaguete City	Negros Oriental	
Canlaon City	Negros Oriental	Cluster 3
Guihulngan City	Negros Oriental	
Negros Oriental	Negros Oriental	
Tanjay City	Negros Oriental	
Bogo City	Cebu	Cluster 4
Danao City	Cebu	
Cebu	Cebu	
Cebu City	Cebu	Cluster 5
City of Naga, Cebu	Cebu	
Lapu-Lapu City	Cebu	
Mandaue City	Cebu	
Talisay City	Cebu	Cluster 6
Toledo City	Cebu	
Carcar City	Cebu	
Region 8		
Southern Leyte	Leyte	Cluster 1
Baybay City	Leyte	
Ormoc City	Leyte	
Leyte	Leyte	Cluster 2
Tacloban City	Leyte	
Maasin City	Leyte	
Biliran	Leyte	
Calbayog City	Samar	Cluster 3
Northern Samar	Samar	
Catbalogan City	Samar	
Samar (Western Samar)	Samar	
Eastern Samar	Samar	Cluster 4
Borongan City	Samar	
Region 9		
Dapitan City	Zamboanga del Norte	Cluster 1
Dipolog City	Zamboanga del Norte	
Zamboanga del Norte	Zamboanga del Norte	
Zamboanga Sibugay	Zamboanga Sibugay	Cluster 2
Isabela City	Basilan	
Pagadian City	Zamboanga del Sur	Cluster 3
Zamboanga City	Zamboanga del Sur	
Zamboanga del Sur	Zamboanga del Sur	

LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Region 10		
Bukidnon	Bukidnon	Cluster 1
Malaybalay City	Bukidnon	
Valencia City	Bukidnon	
Camiguin	Camiguin	Cluster 2
Iligan City	Lanao	
Lanao del Norte	Lanao	
El Salvador	Misamis Oriental	Cluster 3
Gingoog City	Misamis Oriental	
Cagayan de Oro City	Misamis Oriental	
Misamis Oriental	Misamis Oriental	
Misamis Occidental	Misamis Occidental	Cluster 4
Oroquieta City	Misamis Occidental	
Ozamis City	Misamis Occidental	
Tangub City	Misamis Occidental	
Region 11		
Davao City		Cluster 1
Island Garden City of Samal		
Davao del Norte	Davao del Norte	Cluster 2
Panabo City	Davao del Norte	
Tagum City	Davao del Norte	
Davao del Sur	Davao del Sur	Cluster 3
Digos City	Davao del Sur	
Davao Occidental	Davao Occidental	
Davao Oriental	Davao Oriental	Cluster 4
Mati City	Davao Oriental	
Davao De Oro	Davao de Oro	
Region 12		
General Santos City	South Cotabato	Cluster 1
Koronadal City	South Cotabato	
South Cotabato	South Cotabato	
Kidapawan City	North Cotabato	Cluster 2
North Cotabato	North Cotabato	
Sarangani	Sarangani	Cluster 3
Sultan Kudarat	Sultan Kudarat	
Tacurong City	Sultan Kudarat	
CARAGA		
Agusan del Norte	Agusan del Norte	Cluster 1
Cabadbaran City	Agusan del Norte	

LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Agusan del Sur	Agusan del Sur	Cluster 2
Bayugan City	Agusan del Sur	
Butuan City	Agusan del Sur	
Dinagat Island	Surigao del Norte	Cluster 3
Siargao	Surigao del Norte	
Surigao City	Surigao del Norte	
Surigao del Norte	Surigao del Norte	
Bislig City	Surigao del Sur	Cluster 4
Surigao del Sur	Surigao del Sur	
Tandag City	Surigao del Sur	
BARMM		
Cotabato City	Cotabato	Cluster 1
Special Geographic Area		
Lanao del Sur I	Lanao del Sur	Cluster 2
Lanao del Sur II	Lanao del Sur	
Marawi City	Lanao del Sur	
Maguindanao I	Maguindanao	Cluster 3
Maguindanao II	Maguindanao	
Tawi-Tawi	Tawi-tawi	
Basilan	Basilan	Cluster 4
Lamitan City	Basilan	
Sulu	Sulu	
CAR RO		
Abra	Abra	Cluster 1
Apayao	Apayao	
Kalinga	Kalinga	
Tabuk City	Kalinga	Cluster 2
Ifugao	Ifugao	
Mt. Province	Mt. Province	
Baguio City	Benguet	Cluster 3
Benguet	Benguet	
NCR RO		
Caloocan City	Metro Manila	Cluster 1
Valenzuela City	Metro Manila	
Malabon City	Metro Manila	
Navotas City	Metro Manila	
Quezon City	Metro Manila	
Marikina City	Metro Manila	Cluster 2
Pasig City	Metro Manila	

LEARNCON PH 2024 PRE-ACTIVITY CLUSTER GROUPS

Manila City	Metro Manila	Cluster 3
San Juan City	Metro Manila	
Mandaluyong City	Metro Manila	
Makati City	Metro Manila	Cluster 4
Taguig City and Pateros	Metro Manila	
Pasay City	Metro Manila	
Paranaque City	Metro Manila	Cluster 5
Las Piñas City	Metro Manila	
Muntinlupa City	Metro Manila	





(Enclosure No. 6 to DepEd Memorandum No. **029**, s. 2024)

LEARNERS' CONVERGENCE PHILIPPINES 2024 BOOTH FESTIVAL

General Guidelines

1. **Booth Setup.** Each booth should be creatively designed to attract participants and provide informative displays. Booth exhibitors are expected to adhere to the following mechanics and must represent any of the following:

a. Central Office.

- present a comprehensive overview of DepEd's flagship projects, programs, and policies through informative posters, brochures, and multimedia presentations;
- focus on key initiatives, specifically Learner Support Programs, highlighting their objectives, implementation strategies, and impact; and
- provide networking opportunities for participants to connect with DepEd representatives and explore potential collaborations or partnerships.

b. Regional Office.

- incorporate elements of local culture, arts, and traditions as well as best practices of the region;
- showcase success stories and testimonials highlighting the regional initiatives that have positively impacted learners and educators; and
- offer virtual tours, multimedia presentations, or interactive displays to immerse visitors in the regional education environment.

c. External Partner.

- introduce the company or organization, highlighting its mission, values, and commitment to supporting education in the country;
- present specific initiatives, projects, or partnerships aimed at enhancing educational outcomes, such as scholarship programs, teacher training initiatives, or technology integration projects; and
- showcase opportunities for collaboration or partnership with educators, schools, and educational institutions.

Interested partners shall coordinate with the External Partnerships Service (EPS) of the DepEd Central Office through Ms. Jing Liana, Project Development Officer II via her contact number at 09178456052.

2. **Informational Materials.** Each booth must provide comprehensive information about the initiative it represents.

3. **Interactive Elements.** Incorporate interactive elements into the booths to engage participants actively. This could include quizzes, games, simulations, or hands-on activities related to the initiatives being showcased.

4. **Booth Staffing.** Ensure that each booth is staffed by knowledgeable individuals who can answer questions and provide further insights into the programs, projects, policies, or opportunities being showcased.
5. **Recognition and Incentives.** Consider offering incentives or recognition for participants who visit multiple booths and demonstrate a strong understanding of the initiatives presented.
6. **Signage and Wayfinding.** The organizers shall clearly label each booth with signage that identifies the exhibitor and provides relevant information. Additionally, wayfinding signage will be provided throughout the venue to help participants navigate to different booths and exhibits.
7. **Feedback Mechanism.** Each exhibitor shall set up a mechanism for participants to provide feedback on their experience at their booth. This could be through feedback forms, digital surveys, or interactive feedback stations. Use this feedback to make improvements for future events.
8. **Technology and Equipment.** The organizers shall provide any or all of the following depending on its availability: access to electricity, internet connectivity, or other technical equipment for their displays. Booth Exhibitors shall coordinate with the LearnCon PH Secretariat to ensure that technical requirements are met and that any necessary equipment is available.
9. **Safety and Security.** The LearnCon PH Secretariat shall implement safety measures to ensure the well-being of participants and exhibitors. This may include crowd control measures, emergency procedures, and security personnel as necessary.
10. **Documentation.** All booth exhibitors shall document the event through photos, videos, and participant testimonials. The documentation of the booth shall be submitted **2 weeks after the event** to the LearnCon PH Secretariat via email at learnconph@deped.gov.ph.

By implementing these guidelines, the Booth-Festival aims to increase awareness and appreciation of key DepEd programs, projects, policies, and development opportunities among learners and educators at the Learners' Convergence Philippines 2024.

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(Enclosure No. 7 to DepEd Memorandum No. 029, s. 2024)

Learners' Convergence Philippines 2024

INDICATIVE PROGRAM OF ACTIVITIES

Day 0: July 8, 2024 – Arrival of Participants x Orientation x Welcome Night	
Time	Activity
08:00 a.m. – 12:00 n.n.	Arrival of Participants
12:01 p.m. – 01:30 p.m.	Lunch Break
1:30 p.m. – 3:00 p.m.	Ingress of Regional and Local Booths
3:00 p.m. – 06:00 p.m.	Orientation
	Activity Objectives and Expectation Setting
	Presentation of LearnCon PH 2024 Overview
6:30 p.m. – 9:00 p.m.	Dinner and Welcome Night

Day 1: July 9, 2024 – Opening Program x Booth Festival	
Time	Activity
8:00 a.m. – 8:30 a.m.	Arrival of Participants
8:31 a.m. – 9:00 a.m.	Preliminaries and Grand Opening Program
9:01 a.m. – 10:00 a.m.	Opening Message
	Welcome Messages
	Messages of Support
	Message of Support and Introduction to Key Note Speaker
10:01 a.m. – 10:15 a.m.	Keynote Address
10:16 a.m. – 11:30 a.m.	Photo Opportunity
	Exit of Officials
	Live Broadcast of Ribbon Cutting
11:31 a.m. – 1:30 p.m.	Lunch Break
1:31 p.m. – 1:45 p.m.	Preliminaries
1:46 p.m. – 1:55 p.m.	Interactive Activity #1
1:56 p.m. – 2:10 p.m.	Messages of Support

Time	Activity
2:11 p.m. – 2:20 p.m.	Interactive Activity #2
2:21 p.m. – 2:35 p.m.	Presentation of Learner Support Programs [SHD]
2:36 p.m. – 2:45 p.m.	LLC Got Talent!
2:46 p.m. – 2:55 p.m.	Interactive Activity #3
2:56 p.m. – 3:10 p.m.	Presentation of Learner Support Programs [SSD]
3:11 p.m. – 3:20 p.m.	Interactive Activity #4
3:21 p.m. – 3:35 p.m.	Presentation of the LRPO's Telesafe
3:36 p.m. – 3:45 p.m.	LLC Got Talent!
3:46 p.m. – 3:55 p.m.	Interactive Activity #5
3:56 p.m. – 4:10 p.m.	Presentation of DRRMS' Programs and Initiatives
4:11 p.m. – 4:20 p.m.	Interactive Activity #6
4:21 p.m. – 4:30 p.m.	LLC Got Talent!
4:31 p.m. – 4:45 p.m.	Presentation of PEO's Programs and Initiatives
4:46 p.m. – 4:55 p.m.	Interactive Activity #7
4:56 p.m. – 5:05 p.m.	LLC Got Talent!
5:06 p.m. – 5:20 p.m.	Presentation of Learner Support Programs [YFD]
5:21 p.m. – 6:30 p.m.	Open House, Raffle Draws, Games
6:31 p.m. – 7:30 p.m.	Dinner

Day 2: July 10, 2024 – Project Pitching x Bootcamp	
Time	Activity
8:00 a.m. – 11:30 a.m.	Project Pitching
11:30 a.m. – 1:30 p.m.	Lunch Break
1:30 p.m. – 5:30 p.m.	Bootcamp
6:30 p.m. – 7:30 p.m.	Dinner

Day 3: July 11, 2024 – Simultaneous Sessions x Fireside Chat	
Time	Activity
9:00 a.m. – 4:00 p.m.	Simultaneous Sessions to be hosted by the following offices: 1. Youth Formation Division 2. School Sports Division 3. School Health Division 4. Learner Rights and Protection Office 5. Disaster Risk Reduction and Management Service
6:30 p.m. – 7:30 p.m.	Dinner
7:30 p.m. – 9:30 p.m.	Fireside Chats

Day 4: July 12, 2024 – Closing Ceremonies x Gabil sa Kabilin	
Time	Activity
9:00 a.m. – 9:20 a.m.	Preliminaries
9:21 a.m. – 9:30 a.m.	Presentation of the Newly Elected NFSSLG Officers
9:31 a.m. – 10:45 a.m.	Messages of Support Inspirational Messages Inspirational Message and Ways Forward Message of Support and Introduction to Keynote Speaker
10:46 a.m. – 11:00 a.m.	Photo Opportunity
11:01 a.m. – 11:30 a.m.	Closing Performances
11:31 a.m. – 1:30 p.m.	Lunch Break
2:00 p.m. – 3:00 p.m.	Departure to Cebu City
3:00 p.m. – 9:00 p.m.	Dinner and Heritage Tour

Day 5: July 13, 2024 – Departure of LCPH 2024 Participants		
Time	Activity	Focal Person/Unit
8:00 a.m. – 12:00 n.n.	Departure of LearnCon PH participants	Transportation Committee